

Faith Organizations Reopening Checklist

Before Services:

Set Up

- Place hand sanitizer stations throughout facility
- Designate one-way traffic flow
- Arrange seating to maximize social distancing (six feet apart)
- Send out electronic bulletins, song lists, etc.
- Set out prepackaged communion sets or food offerings to pick up upon entry
- Place offering plates at entrances
- Remove bibles, song books, pens, pencils, information cards, etc. from the back of benches or pews
- Communicate to congregation the changes put in place
- Temperature screenings (if applicable)
- Masks for attendees (if applicable)

Clean

- Wipe down all chairs, benches and seating with disinfectant
- Deep clean bathrooms and kitchens
- Shampoo carpets
- Mop floors
- Spray disinfecting spray on doorknobs, light switches, microphones and any other commonly touched objects

- Clean and disinfect children's area
- Remove any nonessential items to reduce surface areas for germs
- Ensure you have an adequate stock of cleaning supplies and hand sanitizer

During Services:

- Multiple service times offered
- Online services still an option
- Social distancing practiced by speakers and attendees
- No food offerings or passing of communal plates

After Services:

- Wipe down all chairs, benches and seating with disinfectant
- Clean bathrooms and kitchens
- Vacuum carpets
- Mop floors
- Spray disinfecting spray on doorknobs, light switches, microphones and any other commonly touched objects
- Clean and disinfect children's area
- Check stock of cleaning supplies and hand sanitizer